Job Title: Campaign Director

Location: Edinburgh

Contract: Permanent

Reports to: Chair of the Board of Directors (Trustees)

The post holder must be able to meet all of these essential criteria:

**Whole-hearted commitment to the principles and objectives of Jubilee Scotland**

* Relevant degree or higher education qualification and some knowledge of development issues, economics, politics or international relations
* Good knowledge and understanding of international debt issues particularly within developing countries

**Partnership Working**

* Experience in working and maintaining relationships with partner organisations including developing joint resources and other materials

**Communications**

* Confidence in public speaking
* Knowledge of Wordpress or other content management systems and experience maintaining a high-quality website
* Familiarity with MailChimp or other online email and newsletter systems
* Experience writing content for online communications
* Experience of running social media accounts for an organisation

**Management**

* Creative problem-solving ability and comfort with troubleshooting
* Experience of recruiting, motivating and managing staff and volunteers

**Finances**

* Comfortable creating and managing financial budgets
* Proven success fundraising from trusts/foundations and/or individuals

**Campaign planning & delivery**

* Experience persuading with high profile partners and decision makers
* Programme/campaign development experience
* Proven success of winning campaigns
* Experience conducting research and creating briefings
* Experience organising & running events

**Media Relations**

* Experience working with the media and writing press releases
* Experience being a media spokesperson

**Well organised, able to manage diverse work streams effectively and work independently**